

## **SUPPLY CONTRACT NOTICE**

Supply of vaccines for eradication of rabies in wildlife population and against Classical Swine Fever

**Location** – Republic of Serbia

**1. Publication reference**

EuropeAid/135620/IH/SUP/RS

**2. Procedure**

Open

**3. Programme title**

National programme for Serbia under the IPA – Transition Assistance and Institution Building Component for the year 2013

**4. Financing**

Financing agreement

**5. Contracting authority**

The Government of the Republic of Serbia, represented by the Ministry of Finance, Department for Contracting and Financing of EU Funded Programmes, Belgrade, SERBIA

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## **CONTRACT SPECIFICATIONS**

**6. Description of the contract**

Supply and aerial distribution of vaccines for oral immunisation of red foxes to prevent infection by the rabies virus in Serbia for the national vaccination campaigns autumn 2015, spring 2016, autumn 2016 and spring 2017 and supply of vaccines for vaccinations of domestic pigs against Classical Swine Fever.

**7. Number and titles of lots**

The number of lots: 2

Lot 1: Supply and aerial distribution of rabies vaccines

Lot 2: Supply of vaccines for combating classical swine fever

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## **TERMS OF PARTICIPATION**

**8. Eligibility and rules of origin**

Participation is open to all legal persons participating either individually or in a grouping (consortium) of tenderers which are established in a Member State of the European Union or

in a country or territory of the regions covered and/or authorised by the specific instruments applicable to the programme under which the contract is financed (see item 22 below). All goods supplied under this contract must originate in one or more of these countries. Participation is also open to international organisations. Participation of natural persons is directly governed by the specific instruments applicable to the programme under which the contract is financed.

#### **9. Grounds for exclusion**

Tenderers must submit a signed declaration, included in the Tender Form for a Supply Contract, to the effect that they are not in any of the situations listed in point 2.3.3 of the Practical Guide.

#### **10. Number of tenders**

Tenderers may submit only one tender per lot. Tenders for parts of a lot will not be considered. Any tenderer may state in its tender that it would offer a discount in the event that its tender is accepted for more than one lot. Tenderers may not submit a tender for a variant solution in addition to their tender for the supplies required in the tender dossier.

#### **11. Tender guarantee**

Tenderers must provide a tender guarantee of EUR 55,500 (fifty-five thousand and five hundred euros) for lot 1 and EUR 1,500 (one thousand and five hundred euros) for lot 2 when submitting their tender. This guarantee will be released to unsuccessful tenderers once the tender procedure has been completed and to the successful tenderer(s) upon signature of the contract by all parties. This guarantee will be called upon if the tenderer does not fulfil all obligations stated in its tender.

#### **12. Performance guarantee**

The successful tenderer will be asked to provide a performance guarantee of 10% of the amount of the contract at the signing of the contract. This guarantee must be provided together with the return of the countersigned contract no later than 30 days after the tenderer receives the contract signed by the Contracting Authority. If the selected tenderer fails to provide such a guarantee within this period, the contract will be void and a new contract may be drawn up and sent to the tenderer which has submitted the next cheapest compliant tender.

#### **13. Information meeting and/or site visit**

No information meeting is planned.

#### **14. Tender validity**

Tenders must remain valid for a period of 90 days after the deadline for submission of tenders.

#### **15. Period of implementation of tasks**

The period of the implementation of the task shall be 24 months from the commencement date for lot 1 and 6 months from the commencement date for lot 2.

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## **SELECTION AND AWARD CRITERIA**

#### **16. Selection criteria**

The following selection criteria will be applied to tenderers. In the case of tenders submitted

by a consortium, these selection criteria will be applied to the consortium as a whole:

- 1) **Economic and financial capacity** of tenderer (based on i.e. item 3 of the Tender Form for a Supply Contract). In case of tenderer being a public body, equivalent information should be provided.

For each tendered lot

- (a) The average annual turnover of the tenderer for the last three years (2012, 2013 and 2014) must be at least equal to the amount of the submitted proposal for each lot tendered.
- (b) Average current ratio (current assets/current liabilities) over the last three years (2012, 2013 and 2014) must be  $>1$ .

- 2) **Professional capacity** of tenderer (based on i.e. items 4 and 5 of the Tender Form for a Supply Contract)

For each tendered lot

- (a) At least 5 persons of the permanent staff currently work for the tenderer in fields related to this contract

- 3) **Technical capacity** of tenderer (based on i.e. items 5 and 6 of the Tender Form for a Supply Contract)

For Lot 1

- (a) The tenderer has delivered supplies under at least one contract (where the Tenderer's proportion was greater than 50% of the submitted financial offer) in the fields covering supply of vaccines and aerial distribution of vaccines for oral immunisation of wild animals to prevent infection by the rabies virus, which was implemented at any moment during the following period: in the course of the past 3 years (starting from 01.01.2012 up to the deadline for submission of tenders).

For Lot 2

- (b) The tenderer has delivered supplies under at least one contract (where the Tenderer's proportion was greater than 50% of the submitted financial offer) in the field covering supply of vaccines for use in the veterinary medicine, which was implemented at any moment during the following period: in the course of the past 3 years (starting from 01.01.2012 up to the deadline for submission of tenders).

The Tenderer shall supply copies of the certificates of provisional or final acceptance issued by the client/employer/contracting authority for the projects concerned and/or a written letter of satisfaction from the client/employer/contracting authority evidencing the essential elements required in the relevant technical capacity criteria.

The contract that tenderer refers to under criteria 16.3) a) and/or b) could have been started or completed at any time during the indicated period but it does not necessarily have to be started and completed during that period, nor implemented during the entire period. Tenderers are allowed to refer either to projects completed within the reference period (although started earlier) or to projects not yet completed. In the first case the project will be considered in its whole if proper evidence of performance is provided. In case of projects still on-going only the portion satisfactorily completed until the end of the reference period will be taken into consideration. This portion will have to be supported by documentary evidence (similarly to projects completed) also detailing its value.

An economic operator may, where appropriate and for a particular contract, rely on the capacities of other entities, regardless of the legal nature of the links which it has with them. Some examples of when it may *not* be considered appropriate by the Contracting Authority are when the tender rely in majority on the capacities of other entities or when they rely on key criteria. If the tender rely on other entities it must prove to the Contracting Authority that it will have at its disposal the resources necessary for performance of the contract, for example by producing an undertaking on the part of those entities to place those resources at its disposal. Such entities, for instance the parent company of the economic operator, must respect the same rules of eligibility and notably that of nationality, as the economic operator. Furthermore, the data for this third entity for the relevant selection criterion should be included in the tender in a separate document. Proof of the capacity will also have to be furnished when requested by the Contracting Authority.

#### 17. Award criteria

Price

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## TENDERING

#### 18. How to obtain the tender dossier

The tender dossier is available from the following Internet address: <https://webgate.ec.europa.eu/europeaid/online-services/index.cfm?do=publi.welcome>. The tender dossier is also available from the Contracting Authority and from its Internet address: [www.cfcu.gov.rs](http://www.cfcu.gov.rs). Tenders must be submitted using the standard Tender Form for a Supply Contract included in the tender dossier, whose format and instructions must be strictly observed.

Tenderers with questions regarding this tender should send them in writing to:

Ministry of Finance  
Department for Contracting and Financing of EU Funded Programmes (CFCU)  
Division for Tender Preparation and Contract Management  
Sremska 3-5 St, VII floor, office 701  
11000 Belgrade, Republic of Serbia  
E-mail: [cfcu.questions@mfin.gov.rs](mailto:cfcu.questions@mfin.gov.rs)

**(mentioning the publication reference shown in item 1)** at least 21 days before the deadline for submission of tenders given in item 19. The Contracting Authority must reply to all tenderers' questions at least 11 days before the deadline for submission of tenders. Eventual clarifications or minor changes to the tender dossier shall be published at the latest 11 days before the submission deadline on the EuropeAid website at <https://webgate.ec.europa.eu/europeaid/online-services/index.cfm?do=publi.welcome> and [www.cfcu.gov.rs](http://www.cfcu.gov.rs)

#### 19. Deadline for submission of tenders

22<sup>nd</sup> June 2015 at 12:00 hrs Central European Time (CET)

Any tender received by the Contracting Authority after this deadline will not be considered.

#### 20. Tender opening session

22<sup>nd</sup> June 2015 at 14:00 hours CET at the premises of the Ministry of Finance, Department for Contracting and Financing of EU Funded Programmes (CFCU), Sremska 3-5 St, Belgrade, 11000 Republic of Serbia

## **21. Language of the procedure**

All written communications for this tender procedure and contract must be in English.

## **22. Legal basis<sup>1</sup>**

Council Regulation (EC) No 1085/2006 of 17<sup>th</sup> July 2006 establishing an Instrument for Pre-Accession Assistance (IPA) - OJL 210/82 of 31/07/2006.

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<sup>1</sup> Please state any specificity that might have an impact on rules on participation (such as geographic or thematic or long/short term).

