**Vacancy Announcement No.15**

**Junior non-key expert** (**JNKE**) *for providing support in conducting an analysis of the preconditions for the introduction of training vouchers* required by EU funded project **“Technical Assistance on implementation, monitoring, and evaluation of employment policy at national and local level and strengthened capacities to participate in ESF”** (NEAR/BEG/2022/EA-RP/0105).

1. **Project background**

The project **“Technical Assistance on implementation, monitoring, and evaluation of employment policy at national and local level and strengthening capacities to participate in the ESF**” is funded by the European Union under IPA II for the year 2020. The project is managed by the Ministry of Finance, Department for Contracting and Financing of EU funded Programme. The main project beneficiaries are the Ministry of Labour, Employment, Veteran and Social Affairs and National Employment Service.

The **overall objective** of the project is **to enhance employment and employability of the labour force focusing on youth, persons with disabilities, long-term unemployed and women.**

The **specific objectives** (Outcomes) of this contract are as follows:

* To support the MoLEVSA, NES and LSGs[[1]](#footnote-1) in improving effectiveness of ALMPs through improved design and analytical base for their implementation **(Outcome 1)**
* To build capacities of the relevant actors in the field of employment (MoLEVSA, NES, LSGs and other actors) to better perform their tasks related to implementation, monitoring and evaluation of ALMPs[[2]](#footnote-2) **(Outcome 2)**
* To ensure that Serbian institutions and other relevant actors are supported to meet the requirements of cohesion policy and participation in the European Social Fund **(Outcome 3)**
* To support piloting of Youth Guarantee Programme **(Outcome 4)**

## The expected outputs to be achieved are:

* Output 1: Analytical base for the designing and implementation of more effective ALMPs enhanced - to Outcome 1
* Output 2: Capacity for design, implementation, monitoring and evaluation of active labour market policy enhanced - to Outcome 2
* Output 3: Serbian institutions and other relevant actors in the field of employment are prepared to meet the requirements of cohesion policy and participate in the European Social Fund - to Outcome 3
* Output 4: Framework for piloting a Youth Guarantee Programme established - to Outcome 4
1. **Objectives of assignment**

The **JNKE** will provide support to *Component 1* “*To support the Ministry of Labour, Employment, Veterans and Social Affairs (MoLEVSA), National Employment Service (NES) and Local-self-governments (LSGs) in improving effectiveness of Active Labour Market Policies (ALMPs) through improved design and analytical base for their implementation***”** within which, the following outputs are to be achieved**:**

**Output 1 Analytical base for the design and implementation of more effective ALMPs enhanced**

**Output 1.1** Analytical framework for improving the design and implementation of new/modified ALMPs enhanced

**The JNKE will provide support to the Technical assistance team (TAT) and in particular to the Senior NKE (SNKE)** to the following project activity (with reference to the project Terms of Reference)**:**

|  |  |
| --- | --- |
| ***Activity 1.1.3*** | *Conduct an analysis of the preconditions for the introduction of training vouchers* |

**Specific tasks:**

The JNKE will support the SNKE and the project TA team in conducting an analysis of the preconditions for the introduction of training vouchers in the country. Concretely, the JNKE will support and work with the SNKE on the following tasks:

**Review and examine the current situation** (this will include reviewing and examining the following: Regulation on the implementation of pilot training for the labour market based on vouchers /"Official Gazette of the RS", No. 44/21/; the results of pilot training for the labour market based onvouchers within the World Bank Project "Competitiveness and Jobs"; current situation with training offered by the NES and the NES procedures in the *procurement of training*; the state of affairs regarding the offer of non-formal education and training providers and their regional disbursement or their availability);

**Drafting an analysis report on preconditions for introducing training voucher system** (the report will also includegood practises in EU countries in training voucher systems or financial incentives schemes)

**Expected outputs/deliverables:**

**Under the supervision of the project Team Leader and in close cooperation with SNKE, the Junior NKE is expected to contribute for the producing of the following deliverables:**

* *An analysis report of the preconditions for the introduction of training vouchers*

The timeframe set in the project work plan for the related activities must be observed in providing this support.

1. **Expert profile**

*Qualifications and skills:*

* University degree academic level in the field of Economy, Social sciences, or other related subjects.
* Good command of English written and spoken.
* Computer literacy (command of Microsoft Office /Word, Excel, PowerPoint, etc/and the Internet).
* Excellent communication and presentation skills.
* Analytical experience and skills.
* Excellent reporting skills.
* Ability to work in a team.

*General professional experience*

* Minimum 5 years of general postgraduate professional experience in the field of education.

*Specific professional experience*

* At least 3 years of postgraduate professional track record in adult training
* Professional experience in the public procurement will be considered as strong asset.
* Previous experience in work with Public Employment Service (PES) and/or similar assignment with other public body/ies will be considered as an asset.
1. **Location and timing**

The assignment shall be implemented in Belgrade, Serbia, in the following periods:

The assignment shall be implemented in Belgrade, Serbia, in the following periods: **January 2024 – March 2024; 15 working days**

The number of days is subject to extension as needed.

In case of activity requiring travel and/or stay outside Belgrade, costs of travel, accommodations and meals will be covered by the project.

1. **Reporting**

The expert will deliver monthly reports in the English language on last workday of the month she/he worked, with attached all written deliverables and submitted to the Team Leader. The report will be attached to the expert’s draft timesheet.

1. **Application**

*Application letter and EU format CV*, both in English, must be submitted by e-mail to projekti.medjunarodna@minrzs.gov.rs , evukcevic@archidata.it and Lpavlovova@yahoo.com no **later than 12.2.2024** titled: **“Application for the position – JNKE for** **providing support in conducting an analysis of the preconditions for the introduction of training vouchers**”

References must be available on request.

Only short-listed candidates will be contacted.

The Project is an equal opportunity employer, in respect of the principles of good governance, sustainable development and gender equality.

* All applications will be considered strictly confidential.
* Advertised posts are **not available** to civil servants or other officials of the public administration in the beneficiary country, Serbia.
1. MoLEVSA – Ministry of Labour, Employment, Veteran and Social Affairs

NES – National Employment Service

LSGs- local self-governments [↑](#footnote-ref-1)
2. ALMPs – active labour market policies [↑](#footnote-ref-2)