



Republic of Serbia

MINISTRY OF FINANCE

Department for Contracting and Financing of EU Funded Programmes (CFCU)

Belgrade, 20/10/2017

CONTRACTING AUTHORITY'S CLARIFICATIONS No. 1

"Support to Participation in EU Programmes"

Publication ref.: EuropeAid/138040/IH/SER/RS

No.	Question	Answer
1	<p>Contract Notice – Section 21.3. Technical capacity of candidate</p> <p>a) The candidate has provided services under at least three contracts with a budget of at least 500.000 EUR per contract, which includes capacity building of public entities or bodies at national level in the field of preparation, implementation and management of the EU funded projects <u>within any EU programmes.</u></p> <p><i>Having in mind that due to the information available on InfoRegio website (http://ec.europa.eu/regional_policy/en/funding/ipa/, accessed on 28th September 2017) it is clear that Instrument for Pre-Accession Assistance (IPA) “replaces a series of European Union Programmes and financial instruments for candidate countries or potential candidate countries, namely PHARE, PHARE CBC, ISPA, SAPARD, CARDS and the financial instrument for Turkey” is it correct <u>to assume that IPA is to be taken into account as EU Programmes</u> mentioned in section 21.3.a) of the Service Contract Notice?</i></p>	<p>A non-exhaustive list of EU programmes for the period 2014-2020 is provided on the following link: http://ec.europa.eu/budget/mff/programmes/index_en.cfm#ipa</p> <p>The IPA (2007-2013) and the IPA II (2014-2020) may be considered as EU programmes.</p>
2	<p>Contract Notice – Section 21.3. Technical capacity of candidate</p> <p>a) The candidate has provided services under at least three contracts with a budget of at least 500.000 EUR per contract, which includes capacity building of public entities</p>	<p>Please see the answer to question 1 above.</p>

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	<p>or bodies at national level in the field of preparation, implementation and management of the EU funded projects <u>within any EU programmes.</u></p> <p><i>Would you be kind to enumerate the exact EU programmes that will be taken into account under mentioned criteria?</i></p>	
3	<p>Contract Notice – Section 21.3. Technical capacity of candidate</p> <p>a) The candidate has provided services under at least three contracts <u>with a budget of at least 500.000 EUR per contract,</u> which includes capacity building of public entities or bodies at national level in the field of preparation, implementation and management of the EU funded projects within any EU programmes.</p> <p><i>This means that the project the candidate refers to could have been started or completed at any time during the indicated period but it does not necessarily have to be started and completed during that period, nor implemented during the entire period. Candidates/tenderers are allowed to refer either to projects completed within the reference period (although started earlier) or to projects not yet completed. In the first case the project will be considered in its whole if proper evidence of performance is provided (statement or certificate from the entity which awarded the contract, proof of final payment). In case of projects still on-going only the portion satisfactorily completed until the end of the reference period will be taken into consideration. This portion will have to be supported by documentary evidence (similarly to projects completed) also detailing its value. If a candidate/tenderer has implemented the project in a consortium, the percentage that the candidate/tenderer has successfully completed must be clear from the documentary evidence, together with the description of the nature of the service provided if the selection criteria relating to the pertinence of the experience have been</i></p>	<p>The quoted technical capacity criterion only sets the threshold for the minimum contract amount.</p> <p><i>Quoted instruction, i.e. If a candidate/tenderer has implemented the project in a consortium, the percentage that the candidate/tenderer has successfully completed must be clear from the documentary evidence, together with the description of the nature of the service provided if the selection criteria relating to the pertinence of the experience have been used, elaborates mandatory information which must be visible from the supporting evidence to be provided in the tender by the shortlisted candidates/tenderer.</i></p>

No.	Question	Answer
	<p><i>used.</i></p> <p><i>Is our understanding correct that only the proportion carried out by the candidate may be used as reference in the meaning that the candidate's share must be at least € 500.000 for each contract (according to standard application form footnote 19)?</i></p>	
4	<p>Contract Notice – Section 7. Contract description</p> <p><i>What type of contracts will be covered for training of the relevant national authorities, governmental bodies and administrative structures and technical assistance for potential applicants - services, grants, supplies, works?</i></p>	<p>Please bear in mind, that detailed elaboration of requested services will be provided in the tender dossier which will be send out to the shortlisted candidates. Until that moment, you are kindly requested to take into consideration information published in the Contract Notice.</p>
5	<p>Contract Notice – Section 7. Contract description</p> <p><i>Whether the Contractor should provide support in effective management, coordination and implementation of EU funded projects/programmes to national authorities, governmental bodies and administrative structures in the Republic of Serbia only trough design, organisation and delivery of training programmes or some other activities could be expected as a support?</i></p>	<p>Please see the answer to question 4 above.</p>
6	<p>Contract Notice – Section 7. Contract description</p> <p><i>Whether any conflict of interest could arise if the Contractor awarded with Support to Participation in EU Programmes, EuropeAid/138040/IH/SER/RS participates in parallel in any other service contract at the territory of Republic of Serbia funded by EuropeAid.</i></p>	<p>Conflict of interest/distortion of the competition is assessed by the Contracting Authority through the contradictory procedure with the tenderer on case by case basis. For more information, please refer to the PRAG, section 2.3.6.</p>