



Republic of Serbia  
**MINISTRY OF FINANCE**  
**Department for Contracting and Financing**  
**of EU Funded Programmes**  
No: 000166633 2023 10520 028 003 000 001  
53, Balkanska Street  
B e l g r a d e

**Subject** Mandatory clarification meeting and site visit

**Project** **Construction of wastewater collection and treatment systems in municipality of Sokobanja**  
**Lot 1** – Construction of WWTP Sokobanja (FIDIC Condition of Contract - Yellow Book)  
**Lot 2** – Construction and rehabilitation of collectors with pumping stations and construction of sewage network (FIDIC Condition of Contract - Red Book)

**Publication reference** NEAR/BEG/2023/EA-OP/0182

**Clarification meeting venue** 23 Svetog Save St., Municipal hall Sokobanja

**Site visit address** Rajka Vićentijevića St. bb, Sokobanja

**Date/time of the clarification meeting** 24 January 2024, 11:00

## AGENDA

11:00 - 11:10	Gathering of the participant and registration
11:10 - 11:25	Opening of the clarification meeting and procedural details - Contracting Authority, Department for Contracting and Financing of EU Funded Programmes
11:25 - 12:00	Presentation of the Project by Technical assistance, Questions/Answers
12:10 - 13:00	Site visit and issuance of Certificates of attendance

## MINUTES OF THE MEETING

The participants of the clarification meeting gathered in the municipal hall in Sokobanja at 11:00h. The Project Manager in the Division for Tender Preparation and Project and Contract Management and representative of the Contracting Authority, Ministry of Finance, Department for Contracting and Financing of EU Funded Programmes (CFCU), Mr. Nemanja Isailović opened the meeting and welcomed the participants, presented the overall context of project implementation, as well as the main parties in the project implementation. Project manager underlined that all the important dates related to the tender can be found in the respective tender dossier and that any questions related to technical and/or legal aspects of tender dossier and site inspection must be submitted in writing to the address listed in the tender dossier. Contracting Authority shall issue official answers at the addresses indicated in the tender dossier in line with the deadlines listed therein. Only these answers shall be considered as official answers of the Contracting Authority.

The participants were informed that each company attending the meeting and site visit need to receive Certificate of attendance and all tenders must include this Certificate. It is stated that in the case of a consortium it is sufficient that at least one member of the consortium has participated to the site visit and the corresponding attendance certificate is included in the offer.

The presentation of the technical part of the tender dossier was done by Ms. Dana Marković and Milan Milutinović, Project Consultants from the EUPPF7 project.

After technical presentation participants were invited to raise questions.

Mr. Anthony Robert, representative of the Delegation of the European Union to the Republic of Serbia, suggested to clarify the conditions in case of a submission for both Lots. Mr. Isailović stressed that the tenderers may submit a tender for one lot or all of the lots, as already stipulated in published tender dossier, and clarified that the selection criteria is cumulative when bidding for both Lots.

Following questions were posed during the meeting:

1. Are there pre-installed structures to be taken into account?

A: There is an existing old out of function WWTP on site, with basins for drying sludge, to be demolished, and existing management building which is to be reconstructed.

2. Can the deadline be extended?

A: Deadline for submission of tenders is stipulated in Contract notice point IV 2.2) and in ITT point 1.2 Timetable and will not be altered, unless major change is detected through obligatory clarification period.

3. Will there be one or two attendance certificates?

A: There will be one certificate, valid for both lots, and it is necessary that each tender offer includes this certificate. If consortium is submitting a bid, then one certificate is mandatory and refers to the consortium as a whole, it is not obligatory that all members of consortium submit their certificate.

As there were no other questions from the representatives of the companies present, the meeting was closed and the participants were invited to attend mandatory site visit at Rajka Vićentijevića St. bb. at the location of old wastewater treatment plant in Sokobanja. Mr. Zoran Ristić, representative of PUC Napredak welcomed participants and organized tour on the site. Mr. Ristić invited participants to raise questions during site tour.

During the visit to the site of future WWTP, prospective tenders asked questions on issues observed, while answers were given only when entire group was present to hear the answers. Following questions were asked:

1. Ownership of exiting WWTP.

A: Public authorities (municipality of Sokobanja) hold ownership of old WWTP.

2. Ownership of existing network and future network under Lot 2.

A: Ownership of existing and future network under Lot 2 holds Public Utility Company "Napredak" Sokobanja.

3. Situation about already existing WWTP facility at the site of future facility.

A: Old WWTP is not in function, and is to be demolished as per requests from tender dossier.

4. Borders (battery limits) of the site for a new WWTP.

A: All borders of site are given in the drawings presented in tender dossier and correspond to the lot 1821/1.

5. Situation about flooding of site.

A: There is a protective dam on the edge of site, towards the existing pond, hydraulic explorations were done, and no immediate risk of flooding are found.

6. Depth of existing sludge drying fields, as a part of existing WWTP.

A: Depth of sludge drying fields is 1 meter, but is not to be a part of future WWTP.

7. 8. Distance to possible sites or landfill for debris.

A: There are two landfills, one is 3km and other is 5km away from site. A distance to be calculated while devising an offer is given in TD.

8. When was old WWTP shut down, and for which quantities of water it was designed to process?

A: WWTP is not working for 5 years, it was designed for quantities of 30l/s, while current peak, as measured in August 2023, was about 120l/s.

9. Situation about site when future works commence.

A: Entire site is to be available to the future contractor for use, when works commence.

10. Is there an existing by-pass for waters, while the works are ongoing?

A: There is a bypass for waters, to be directed to Gradašnica river.

11. Issue of stored concrete elements observed on site.

A: All concrete elements are to be moved by local PUC, before commencement of works on site.

12. Issue of stored bins observed on site.

A: All bins are to be moved by local PUC, before commencement of works on site.

13. Point of connection of between two Lots.

A: Connection point is located at the edge of site, existing shaft was inspected by all attendees (DN 400), and is marked in documentation available.

14. Enquiry about electric equipment to be installed for the WWTP.

A: All electric equipment to be installed in the new WWTP must be new and in line with Employers Requirements.

After completing site inspection Project Manager of the Contracting Authority issued the Certificates of attendance to the companies that attended the mandatory site visit. The meeting was closed at 13:00 hours.