



Republic of Serbia
MINISTRY OF FINANCE

Department for Contracting and Financing of EU Funded Programmes (CFCU)

Belgrade, 22 September 2025

CONTRACTING AUTHORITY'S CLARIFICATIONS NO.2

1st Call for Proposals for the Cross-border Cooperation Programme Serbia – Bosnia and Herzegovina under the Instrument of Pre-Accession Assistance (IPA III), allocations 2022 and 2024

EuropeAid/183157/IH/ACT/Multi

No.	Question	Answer
1.	<p>Dear Sir/Madam,</p> <p>In case of a change of partner organization, what must be submitted or stated?</p> <p>Is it possible to change the municipality where the project would be implemented?</p> <p>Sincerely,</p>	<p>In line with Section 2.2.5. Full applications of the Guidelines for applicants:</p> <p>“Please note that the elements outlined in the concept note may not be modified in the full application except for the changes described below:</p> <ul style="list-style-type: none">• The EU contribution may not vary from the initial estimate by more than 20 %. Lead applicants are free to adapt the percentage of co-financing required within the minimum and maximum amount and percentages of co-financing, as laid down in these guidelines in Section 1.3.• <u>The lead applicant may add, remove or replace one or more co-applicant(s) or</u>

		<p><u>affiliated entity(ies) only in duly justified cases.</u></p> <ul style="list-style-type: none"> • The lead applicant may adjust the duration of the action if unforeseen circumstances outside the scope of the applicants have taken place following the submission of the concept note and require such adaptation (risk of action not being carried out). In such cases, the duration must remain within the limits imposed by the guidelines for applicants. <p>An explanation/justification of the relevant replacements/adjustments shall be included in section 2.1.1. of the full application form. Should the explanation/justification not be accepted by the evaluation committee, the proposal may be rejected on that sole basis.</p> <p>The elements outlined in the concept note that cannot change in the full application are:</p> <ul style="list-style-type: none"> • The number and title of the thematic priority/specific objective of the call under which the concept note was submitted; • the specific objective(s)/outcomes of the action; • its intended outputs; • its target groups and final beneficiaries. “ <p>Therefore, change of partner organization is allowed only in duly justified cases. A change of any other elements outlined in concept note, including the municipality where project would be implemented, is possible on the condition that it does not affect the elements whose modification is not allowed as per Guidelines for applicants (Section 2.2.5. Full applications).</p>
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2.	<p>Poštovani,</p> <p>Nakon prihvaćene Concept Note pripremamo kompletnu aplikaciju za IPA III CBC SRB-BiH.</p> <p>Molimo za pojašnjenje da li uz aplikaciju treba ponovo ići popunjen Part A. Concept Note, ili taj dio ostaje prazan jer je već prošao evaluaciju?</p> <p><i>Unofficial translation</i></p> <p><i>Dear Sir/Madam,</i></p> <p><i>Following the acceptance of the Concept Note, we are preparing the full application for IPA III CBC SRB-BiH. We kindly ask for clarification on whether the completed Part A. Concept Note should be submitted again with the application, or if that section should remain blank since it has already undergone evaluation.</i></p>	<p>In line with Section 2.2.5. Full applications of the Guidelines for applicants:</p> <p>“Lead applicants invited to submit a full application following pre-selection of their concept note <u>must do so using Part B of the grant application form annexed to these guidelines (Annex A)</u>. Lead applicants should then keep strictly to the format of the grant application form and fill in the paragraphs and pages in order.”</p> <p>In addition, in order to facilitate the assessment of applications, it is recommended to submit only the first three pages of the Application Form (project details), along with Part B. Part A is not required.</p>
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