



MINUTES OF THE MEETING

Subject	Optional clarification meeting and mandatory site visit
Contract	Construction Works for Wastewater Collection and Treatment System in the City of Čačak
Tender Reference	EC-ENEST/BEG/2025/EA-OP/0094
Clarification meeting venue	Assembly of the City of Čačak, 2 Župana Stracimira St., Čačak
Date and time	12 January 2026, 11:00 h
Participants:	<p>Representatives of the following companies, as registered for the site visit:</p> <ul style="list-style-type: none">• HGG İNŞAAT A.Ş., Turkey• "STEREAU", France• Ferrmont a.s. and Ferrmont s.r.o - ogranak Beograd• SET DOO, ŠABAC• HIDRO-TAN DOO, BEOGRAD• Veolia Water Solutions & Technologies d.o.o.• PASSAVANT Energy & Environment GmbH• MESOGEOS S.A., Greece• STRABAG AG, Austria• RIKO d.o.o., Slovenia• RASTER ING, NOVI SAD• MBCO d.o.o, Beograd• W.D. CONCORD WEST DOO BEOGRAD• Dineshchandra R. Agrawal Infracon Pvt. Ltd• MASS Aritma Sistemleri A.Ş. and MEDAR Yapı İnş. San. ve Ltd. Şti., Skopje JV.• DOT Networks <p>Representatives of PUC Vodovod, Čačak</p> <p>Ms. Dragana Matic, Construction Management Expert engaged in the implementation of the technical assistance project Strengthening the capacities of the national institutions in environmental sector for infrastructure projects management</p> <p>Ms. Nevena Miloradović, Project Manager, Ministry of Environmental Protection</p>



REPUBLIC OF SERBIA
MINISTRY OF ENVIRONMENTAL PROTECTION
City of Čačak
MINISTRY OF FINANCE
Department for Contracting and Financing of EU
Funded Programmes

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European Union



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ЗА ТЕБЕ

	Mr. Saša Marković, Project Manager, Ministry of Finance, Department for Contracting and Financing of EU Funded Programmes
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NOTE: *The personal details of the participants cannot be published due to the provisions of the legislation regarding data protection*



MINUTES OF THE INFORMATION MEETING

On behalf of the End Beneficiary of the Project, Mr. Dejan Rašić, Head of the Urban Planning Department in the City of Čačak welcomed the participants.

The Project Manager in the Division for Tender Preparation and Project and Contract Management and representative of the Contracting Authority, Ministry of Finance, Department for Contracting and Financing of EU Funded Programmes (CFCU), Mr. Saša Marković presented the procurement procedures and the overall context of the project implementation, as well as the main parties in the project implementation. The participants were informed that any question related to technical and legal aspects of the tender documentation must be submitted in writing in accordance with the instructions provided in the tender dossier. The Contracting Authority shall publish official answers at the addresses indicated in the tender dossier (on F&T Portal and CFCU website) and within the deadlines defined in the tender documentation. Only these answers shall be considered official answers of the Contracting Authority. The participants were invited to regularly check the F&T portal and CFCU website for further clarifications. The representatives of the companies were informed that the meeting is to be followed by the mandatory Site Visit, where each company attending the Site Visit needed to receive Certificate of Attendance. The participants were asked not to leave the site until they received the Certificate of Attendance on behalf of company they represent. It was underlined that all tenders must include this certificate. In case of a consortium or joint venture, it is sufficient that at least one member of the consortium or joint venture has participated in the Site Visit and the corresponding attendance certificate is included in the offer (*see PowerPoint Presentation "Construction of WWCTS Čačak, Procedural Details"*).

The presentation of the technical part of the tender dossier was done by Ms. Dragana Matić, Construction Management Expert engaged in the implementation of the project Strengthening the capacities of the national institutions in environmental sector for infrastructure projects management. The technical presentation included a brief overview of the project area, including the scope and location of the works for each Part thereof (*see PowerPoint Presentation "Construction of WWCTS Čačak, Technical Part"*). Participants are reminded that the drawings included in Volume 5 are provided for information purposes only. The preparation of all design documentation required for obtaining the Location Conditions and the Building Permit, in accordance with the Law on Planning and construction, shall be the responsibility of the Contractor. The sole exception is the access road to the Sewage Pumping Station Ljubić Polje where the Contractor shall perform the works in accordance with the Employer's design and the already obtained Building Permit. Presentation included the project interfaces, including the connection points for the power supply and water supply to the WWTP.



After the technical presentation, the participants were invited to raise questions. The participants were reminded again that only answers to the questions submitted in writing shall be considered official answers of the Contracting Authority.

The following questions were posed during the clarification meeting:

1. *Whether the Hydraulic Hydrological Report for the location of the WWTP is available in English?*
2. *Whether the general layout plan is available in dwg format?*

The response to the participant was that the available documentation does not comprise Hydraulic Hydrological Report in English, whereas the topographic and cadastral plan of the WWTP site in DWG format will be made available to all participants.

At the end of meeting, the participants were informed about the starting point for the Site Visit, where the Certificates of Attendance were delivered to the representatives of the companies.

The site visit commenced at 12:45 at the location of the flow measuring chamber upstream of the WWTP site and continued towards the closest accessible point to the WWTP location. Along the route the participants were informed about the alignment of the access road to the WWTP and the bridge over the Atenička River. The site visit was led by a representative of the PUC Vodovod Čačak and the technical assistance expert who responded to the participants' questions. Questions were related to the precise location of the diversion chamber and WWTP site, planned implementation of the flood protection embankment which should be completed by the City of Čačak and outfalls.

Site visit was closed at 13:30 hours.